



People First; Mission Always

Corporate Capability Briefing



U.S. Small Business Administration
8(a) Certified



SPECIFIC MANCOM INFORMATION	
Organization Name	Management Communications Inc. (ManCom Inc.)
Headquarters Address	8601 N. Black Canyon Hwy Ste 117, Phoenix, AZ 85021
East Coast Address	11490 Commerce Park Drive, Suite 530, Reston, VA 20191
Contact / Email Address	Yolanda Hernández Cruz / yhernandez@mancominc.com
Business Type	Small Business
Telephone / Fax	(623)236-3500 / (623) 217-2413
Designations	8(a) VOSB Hub Zone SBE DBE
TIN	45-4921076
DUNS #	078579107
CAGE Code	6Z0K7
NAICS Codes	541330 541511 541512 541513 541519 541611 541618 541690 561110 561210
GSA Schedule 70	47QTCA19D00LD
GSA 8(a) STARS III	47QTCB21D0109 DBA JV: MK2 Technologies https://mancominc.com/mk2technologies_jv/
DoD Critical Data Handling Certified.	Certification # 0068922 (DD2345)
Website	www.mancominc.com

Corporate Capabilities for Government Overview

Executive Summary

Management Communications Incorporated (ManCom Inc.) is a certified Veteran Owned Small business that has been in business since 2012. Our Management and Executive Team has more than 60 years of combined experience supporting federal, DoD, state, local US Government agencies as well as schools, universities, and libraries.

ManCom is a Microsoft certified Cloud Solutions Provider (CSP) that brings years of experience supporting and providing training for **Microsoft SharePoint**, Teams, One Drive and other 365 and cloud services. We are an authorized Microsoft 365 license advisor with a thorough understanding of the Microsoft 365 Academic Licensing use case, cost discounts and purchasing strategies.

We are one of the few small businesses that provide Microsoft licensing, consulting and application development services which makes us uniquely and expertly qualified to support the College of Charleston. ManCom currently provides Microsoft 365 and SharePoint training, development, migration, updates from "Classic" to "Modern View", consolidation with Teams and One Drive. Our team has developed sites for small, medium, large, and very large organizations to support records and document management, document retention, Section 508 Accessibility, data governance and other task objectives related to Microsoft 365 Cloud Applications.

ManCom is located at 8601 N. Black Canyon Highway, Suite 117 in Phoenix Arizona. Within our facility is our Executive and Management Team, technical and administrative staff, shipping and receiving, finance and accounting as well as our subject matter experts for technical support, licensing, website development, records management, and digitalization services. Additionally, our facility contains a lab that is used for test and evaluation, media conversion, digitization, and other task requirements currently provided to support federal, state, academic and commercial customers.

Darrell Leonard

President | Chief Executive Officer



A Veteran Owned, 8(a), Hub Zone Small Business
Vehicles: GSA STARS III / GSA Schedule 70 / 1GPA

DUNS Number 078579107
NAICS CODES: 541511 541618 541512 541690 541513
561110 541519 81121 238210 811213 541611 811219
CAGE CODE # 6Z0K7 ICT # 0068922
SBA 8(a), VOSB HUBZone SBE/DBE # 20190665
SPIN # 143036825 GSA

CAPABILITIES STATEMENT



Management Communications Incorporated (ManCom Inc.) is a Veteran Owned, 8(a), Hub Zone, Minority Small Business, certified by the State of Arizona as a Disadvantaged Business enterprise (DBE) and the City of Phoenix as a Small Business Enterprise (SBE).

ManCom delivers a broad range of information technology, management and technical services solutions to Commercial, U.S. Federal, State, Municipal Government and Commercial customers focusing primarily on critical Information Technology Support Services, Network Engineering, Cloud services, Document Scanning and

Digitization Services, Electronic Records Management Systems (ERMS) Cyber Security, Network Architecture Design, Systems Integration, Systems Administration, Strategic Planning, Staff Augmentation and Program Management.

We provide specialized support, with round-the-clock availability, in the following areas: Program Management, Logistics, Installation telecommunications systems/network, Records Management Systems and Support Services, Document Digitalization and Media Conversion, Unified Communications, Operations and Maintenance (O&M), Website development and SEO, Microsoft 365 integration and migration, SharePoint, ISP Management, ROI Analysis, System Lifecycle Support, Equipment and Software Procurement, Strategic Planning, Help Desk, Manpower, Training, Testing and Evaluation, Technical Documentation and Engineering, Design services.

Technical Service Offerings

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • Network Assessment • On/Off-site data storage • Security audits • NOC Operations • Strategic Planning • Full IT Services • Business Continuity Planning • Wireless Network Engineering • Microsoft Certified Cloud Solutions Provider | <ul style="list-style-type: none"> • Cloud Services (MS 365) • Program Management • On-site IT Support Services • Remote monitoring • Network Engineering & Services • Microsoft SharePoint Migration / Design • Records Management Systems (ERMS) • Onsite / Remote Help Desk | <ul style="list-style-type: none"> • IT Staff Augmentation • Low Voltage Cabling • Alert reporting • Product procurement • ROI Analysis Lifecycle Support • Website Development & SEO • SharePoint Design & Upgrade • Microsoft Government 365 Licensing (CSP) |
|---|--|--|

One Team – One Fight

MANCOM SILO'S IT SUPPORT / SERVICES / REBUILD			
IT SERVICES	MICROSOFT CSP LICENSING	TRAINING	SHAREPOINT
- New equipment and cabling	- Full IT Services	- Certified Microsoft	- Migration
- Design and Consultation	- Cyber Audits	- Discounted Licenses	- Design
- Operations and Maintenance	- Consulting	- Government Licensing e	- Administration
- Procurement	- Certification Training		
	- Records Management Systems		

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Why ManCom?

For U.S. Government agencies, ManCom provides cloud services that must meet government security and compliance requirements.

- ❖ Microsoft AZURE for government – physically isolated data centers and networks (located in the U.S. only) to provide the highest level of security & compliance services.
 - FedRAMP
 - NIST 800.71
 - ITAR
 - IRS 1075
 - DoD L4
 - CJIST



ManCom validates each cloud computing element as a quality standard and integrates it into each separate cloud computing service offering. ManCom cloud computing services have inherent controls focused on NIST 800-145 to support DFARS compliance. ManCom recommends solutions that provide shared resources in a secure environment while aiding in the drafting of policies that substantiates business processes and data retention in a cloud environment. ManCom focuses on all levels of controls to include Access Control, Awareness, Accountability, Configuration Management, Identification and Authentication, Physical Protection, Risk Assessments, System and Data Integrity, Incident Responses, Maintenance and Training. Other levels of controls are supported in our quality surveys and action planning.

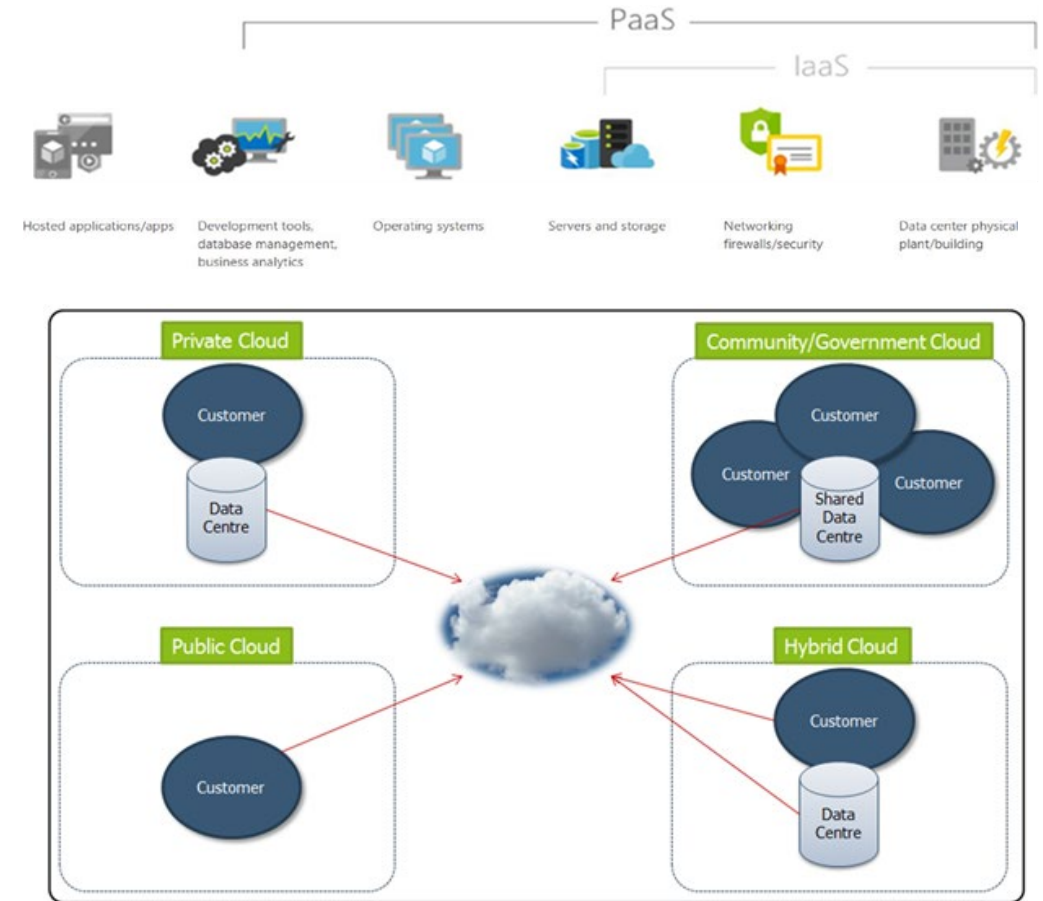
Secure Cloud Services & Capabilities

All shared resources in a common environment are safeguarded at high or moderate levels depending on the customer or tenant. ManCom understands the evolution of technology in the cloud computing environment and is aggressively working with original equipment manufacturers to ensure they understand the nuances of NIST 800-145.

For US government agencies, ManCom and any subcontracting partner providing cloud services must meet government security and compliance requirements. An example of supporting network access is Microsoft Azure for Government. Azure Government provides world-class security; protection and compliance requirements. An example of supporting network access. Azure Government delivers a dedicated cloud enabling government agencies to transform mission critical workloads to services that are utilized as broad network access. Azure Government delivers a dedicated cloud enabling government agencies to transform mission-critical workloads to the cloud. Azure Government services handle data that is subject to certain government regulations and requirements, such as FedRAMP, NIST 800.171 (DIB), ITAR, IRS 1075, DoD L4, and CJIS. Azure Government uses physically isolated datacenters and networks (located in U.S. only) to provide the highest level of security and compliance services.

Azure Government customers include only those agencies that are US federal, state, and local government or contractors that support government requirements. Typically, we strongly recommend all contractors supporting US Government requirement maintain Azure Government and Office 365 GCC Tenants to ensure compliance.

ManCom provides NIST compliant software applications that has been vetted and approved as recommended solutions to our customer base. Applications such as, but not limited to Azure data and network support center operations, Microsoft 365 GCC are just a few that provide and ensure compliance with NIST standards. Our proposed services require all personnel to include all OEMs that provide services in support of our customers are U.S. Citizens, all data is protected by individual and approved firewalls. Data is encrypted and housed within the continental United States. Our services are constantly monitored and measured against our Quality Control Plan and Surveillance Plan (QASP) and vetted against our Quality Plan.



*Bonus Capabilities

ManCom is an industry advisor for Federal Government concerning modernization, electronic document management systems and the overall improvement of the government's digital strategy.

Digitization | Digitalization | Digital Transformation Capabilities

Digitization:

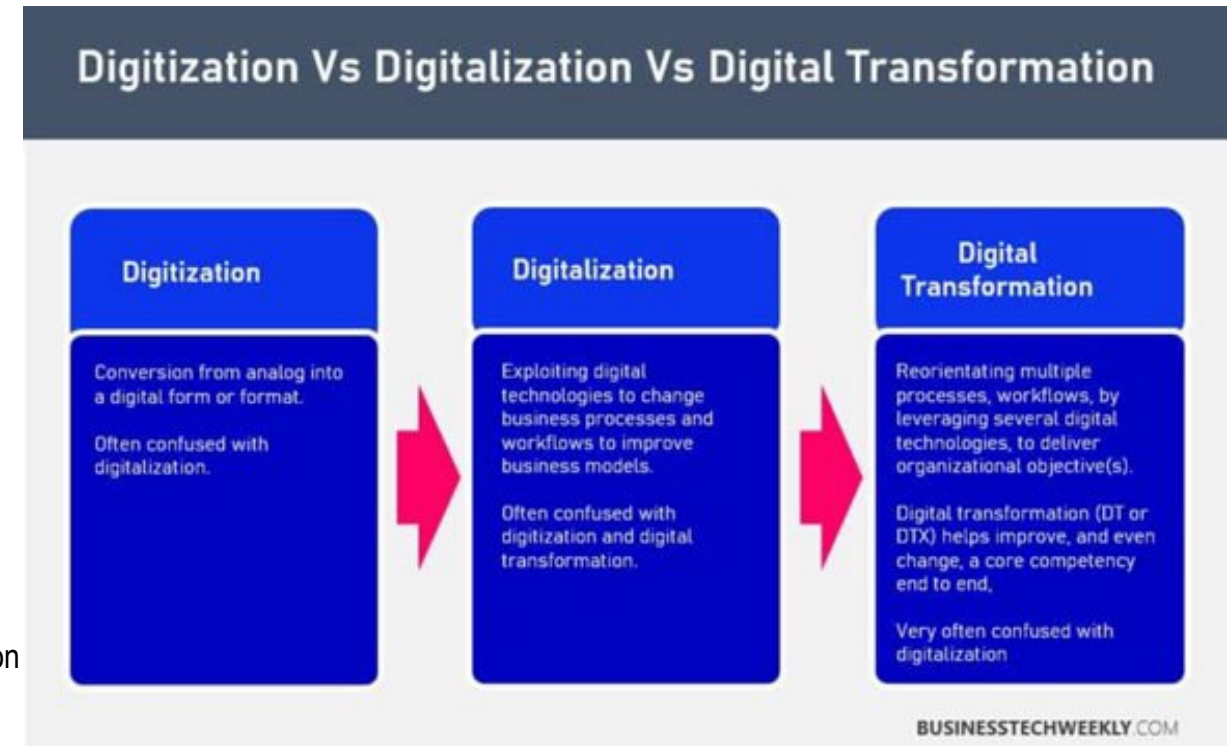
- Encoding Information
- Convert from analog to digital format
- Convert paper documents, analog media, microfilms to digital format
- Computers and conversion / encoding equipment
- Volume (material)
- Scanning paper-based registration forms

Digitalization:

- Information processing
- Automate existing business and operational processes
- Creation of end-to-end digital work processes
- IT systems and applications
- Cost (financial)
- End-to-end electronic registration process

Digital Transformation

- Leveraging knowledge
- Change organization culture to deliver new services, products, and new levels of engagement
- Integration of multiple processes and workstreams to digitally enable the organization
- New and disruptive technologies, i.e., Robotic Processing Automation (RPA)m Artificial Intelligence (AI), etc.
- Resistance to change (Human Resource)
- Entirely electronic, from registration to individually tailored content delivery



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